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Pursuant to Article 58, paragraph 3, item 9 of the Law on Higher Education of the Republic of Serbia (Official Gazette of the Republic of Serbia, Nos. 88/2017, 73/2018, 27/2018 – other law, 67/2019, 6/2020 – other laws, 11/2021 – authentic interpretation, 67/2021, 67/2021 – other law, and 76/2023) and Article 44 of the Statute of the College of Professional Studies - International Center of Professional Studies, Belgrade (hereinafter: ICEPS), the Teaching and Professional Council hereby adopts the amended and supplemented

CODE OF CONDUCT AND DRESS CODE FOR STUDENTS

During their studies at ICEPS, students are required to comply with the provisions of the Law on Higher Education, the ICEPS Statute, the Code of Professional Ethics, the Code of Conduct and Dress Code, and other legal acts of ICEPS. During the period of professional practice, students shall also comply with the rules and regulations of the Teaching Base to which they have been assigned and with which ICEPS has concluded a Business and Technical Cooperation Agreement.

In addition, students are required to conduct themselves in accordance with moral and professional standards and generally accepted values that protect the reputation of the School and the profession.

Students shall:

- safeguard the interests and reputation of ICEPS and its Teaching Bases;
- respect the prohibition of **any form of physical or emotional harassment, abuse, or discrimination**;
- maintain cleanliness and neatness;
- comply with work procedures when carrying out assigned tasks related to the curriculum, as well as the operational needs of the institution or facility, including the proper use of materials, inventory, equipment, and therapeutic resources;
- respect the authority of the person responsible for conducting classes, professional practice, or examinations;
- perform only those tasks assigned by the responsible person (teacher, associate, or other authorized person);
- comply with all procedures aimed at preventing the occurrence and spread of infections and accidents (fire, flood, etc.), as well as with general safety measures;
- report to the responsible person any omission made while performing assigned tasks, as well as any material damage caused, in order to ensure timely and safe mitigation of consequences, particularly where human life may be endangered;
- respect the safety of their own property and that of other students; students are advised not to bring items of significant value to classes, examinations, or professional practice;
- adhere to generally accepted standards of appropriate dress, without displaying symbols of any organizations or groups, and without displaying inscriptions or symbols that violate legally protected human rights or cause fear or disturbance. The following are not permitted on ICEPS premises or within Teaching Bases: shorts and tracksuit bottoms; excessively short skirts or dresses; clothing with deep front or back necklines; see-through clothing; clothing exposing the abdomen or back; flip-flops or slippers; dirty or torn clothing;
- refrain from **using unauthorized means to fulfill pre-examination or examination requirements**;
- **put away mobile phones** during any educational activity; photographing or audio recording any person or activity within ICEPS or a Teaching Base is strictly prohibited;
- **comply with the prohibition on smoking and alcohol consumption** on ICEPS premises and within Teaching Bases;
- avoid conflicts with teaching and academic staff at ICEPS and employees of the Teaching Base; any disputes shall be reported directly to the responsible person at ICEPS or the Teaching Base;

- **immediately notify the responsible person in the Teaching Base** in the event of a work-related injury involving themselves or a person in their immediate surroundings (students are advised to carry a valid health insurance card at all times); where the student has sustained an injury, they may contact the School regarding the possibility of compensation through student insurance;
- respect personal data protection requirements and strictly adhere to the obligation of maintaining professional confidentiality and protecting the privacy of clients/patients;
- comply with legal requirements and requirements prescribed by ICEPS for participation in practical training at a Teaching Base, including the following (non-compliance may result in removal from practice):
 - a valid **sanitary booklet** (for hospitality facilities and healthcare institutions);
 - proof of **vaccination** against Hepatitis B (for healthcare institutions);
 - wearing a clean, ironed, prescribed **uniform and footwear** (for hospitality facilities and healthcare institutions), as well as an identification card marked "Student on Practice" (for healthcare institutions);
 - maintaining appropriate personal **hygiene, hair, and nails** (hairstyles and nail length must not interfere with assigned tasks; conspicuous jewelry or jewelry that interferes with work or may endanger patients/clients should not be worn; hanging earrings, hoop earrings, bracelets, chains, necklaces, and rings, except wedding bands, are discouraged; visible piercings and tattoos should be concealed whenever possible);
 - completion of a **special medical examination and possession of a dosimeter for Radiology students** undertaking practice in radiation zones;
 - proof of vaccination against COVID-19 or any other disease (optional, upon request of the Teaching Base);
 - **declaration of pregnancy for the purpose of ensuring safe placement during practical training** (e.g., pregnant students are strictly prohibited from entering radiation zones, undertaking certain professional practice placements within the Bachelor of Applied Studies in Radiology programme, attending the Department of Infectious and Tropical Diseases, and similar settings);
 - any other requirements prescribed by the Teaching Base or applicable law.
- when defending a final thesis, after fulfilling all prescribed procedures and once the defense has been scheduled:
 - appear in accordance with the dress code (the following are not permitted: short trousers, Bermuda shorts, shorts, open sandals, slippers, tracksuits, or clothing that exposes the shoulders, abdomen, knees, or similar parts of the body.);
 - remain standing while presenting the thesis and answering questions from the Thesis Defense Committee and respond clearly to all questions posed.

In the event of a violation of the provisions of this Code, disciplinary proceedings shall be initiated against the student in accordance with the Rulebook on Student Disciplinary Responsibility.

This Code shall enter into force on the date of its adoption.

Belgrade,

College of Professional Studies - International Center
of Professional Studies, Belgrade

director




Prof. Srđan Stojanović, PhD